

## CANOPY INSTALLATION INSTRUCTIONS

1. First inspect the area where the canopy is to be installed. Be sure it is clean and free of debris.
2. Begin by removing the canopy and poles from their bags. Then assemble all poles.  
**NOTE: Center poles have four pieces. 20' x 20' - 1 center pole, 20' x 30' - 2 center poles**
3. Open the canopy fully and stretch the corners out tightly against each other, while doing this use a stake to mark each corner. **NOTE: Please do not push stakes through the canopy itself.**
4. Begin by starting at any corner. You will have to install two stakes approximately 4 feet away from where you marked the corner. These stakes must be installed at (right angles) to the canopy.
5. Lift one corner off the ground about waist high and insert pole's tip from beneath the canopy.  
**NOTE: Insert the tip through both the copper grommet and the silver ring, (which will have two ropes attached to it).**

**\*IMPORTANT\* Never lift canopy off ground unless someone is holding onto the ropes.**

6. Have one person holding onto the ropes while the other pushes the pole into an upright position. Then tie off the ropes to the stakes you have installed.
7. Repeat steps 4, 5 and 6 until you have all four corners installed.
8. The next step is to install the center pole(s). To do this take the center pole(s) and walk beneath the canopy and find the copper grommet(s) in the middle of the canopy. Then insert the tip into the grommet. To lift the canopy you must push upwards on the pole(s) until it is in a full upright position.
9. Begin wrapping the rope, which will be hanging down, around the center pole in a spiral or barber pole fashion. When this is done, tie the rope off to the pole securely.  
**NOTE: Be sure this rope is wrapped firmly to the pole.**
10. You can begin to install the side poles in any order. Place the stakes in line with the pole at about a distance of 4 feet.

**\*IMPORTANT\* Be sure that one person is always holding on to the rope.**

11. When all sides are installed you may have to re-stretch, straighten and retie some poles. The canopy must be stretched out tightly and secured well.



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